

# German Stroke Registry

## Project proposal form

### 1. INVESTIGATORS:

Name (s)

Institution

Principal Investigator:

Co-Investigators:

### 2. PROJECT OVERVIEW

2.1 Title:

2.2 Aim/Hypothesis:

2.3 Description of project (400 word limit) including brief background. This should include populations to be studied, methods, sample size, power and analysis plan, and if relevant plans (and populations) for replication

2.4 Planned start and completion dates

### 3. DETAILS OF DATASETS TO BE USED

3.1 What data from the German Stroke Registry does the project require?

3.2 Does the project use data from sources other than the German Stroke Registry – if so describe

3.4 Data fields required- if these are not currently available how will these be obtained?

### 4. ANALYSIS PLAN

4.1 Who will do the analysis?

4.3 What degree of access to data is required – e.g. results of simple look up only, access to full individual patient summary statistics etc.?

**5. AUTHORSHIP**

Outline plans for authorship- this must be agreed by the Steering Committee of the German Stroke Registry prior to start of study.

Date:

Contact details

# Guidance Notes

1. Proposals are reviewed by the GSR steering committee.

2. The steering committee may choose to approve, reject, or suggest modifications to a proposal. Given that there may be overlap in the projects submitted to the committee, the committee may suggest that groups work together, or that a project is already being undertaken by another group.

3. All approved projects are required to submit brief progress reports to the steering committee every 6 months until project completion. The steering committee reserves the right to revoke its approval if the committee determines that the project has halted or is not progressing satisfactorily. If there has been no analysis, evidence of progress, or publication 1 year from the date from which access to the data was granted, the committee reserves the right to withdraw its approval for access to the data and subsequently ask the PI of the proposal to delete previously obtained data.

4. **Degree of data access.** This will depend on the specific project. For example a simple look up may be easily performed by the custodian without any need for access to the dataset by the research group carrying out the project. In contrast other projects may require access to the entire dataset. The degree of access necessary will be decided by the steering committee in conjunction with the database custodian when the proposal is reviewed.

5. **Access to the database** The database will be maintained by a custodian selected by the steering committee. When approved, the custodian will make available a password to a designated person of the applying group to allow download of the data. This account will expire after a set amount of time.

## 6. **Publication and academic recognition**

In keeping with the principles of appropriately recognizing academic contribution, we recognize that one size does not fit all. The following principles must be followed:

- Authorship must be agreed to at the time the proposal is endorsed by the Steering Committee of the German Stroke Registry
- Author lists must include the German Stroke Registry as collaborative names on the list of authors

## 7. **Reporting of research outputs**

In order for the Steering Committee to measure the success of the German Stroke Registry and promote its worth, the Investigators using the GSR resources are requested to provide the Steering Committee with citation for publications arising from the use of GSR datasets.

## 7. **Confidentiality**

All data shared should be kept strictly confidential and used only by the group, and for the purpose agreed. Once the specific project has been completed the data must be destroyed. Further projects will require a new proposal.